

**STUDENT TUTOR I
JOB OPPORTUNITY**

EAST LOS ANGELES COLLEGE
1301 Avenida Cesar Chavez, Monterey Park, California 91754
Phone: (323) 265-8841 Email: parravj@elac.edu

Today's Date _____

Current Semester **FALL 2021**

INFORMATION

Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Email: _____

Cell Phone: _____

Will you be a full-time student in the current semester? Yes _____ No _____

How many units do you have at ELAC and/or your college/university in the current semester? _____

Please list schools you plan to attend in the current semester

1) _____

2) _____

3) _____

UNDERGRADUATE STUDIES

Dates Attended from (yr.) To (Yr.)	Name of School	City & State	Major	Total units in major	Total Semester Units	Degree if Received

WORK EXPERIENCE

List 2 or 3 most recent jobs or internships which best qualify you for this position

From (Month & Year)	To (Month & Year)	Total (Yrs/Months)	Hours Each Week	First Salary	Last Salary
Business Name	Address	City	State	Zip Code	Phone Number
Title of your present or most recent position		Duties Performed			
Type of Business			No. of employees	Type of employees you supervised	
Reason for leaving (if any)					
From (Month & Year)	To (Month & Year)	Total (Yrs/Months)	Hours Each Week	First Salary	Last Salary
Business Name	Address	City	State	Zip Code	Phone Number
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Title of your present or most recent position		Duties Performed			
Type of Business			No. of employees	Type of employees you supervised	
Reason for leaving (if any)					

PLEASE CHECK ALL THAT YOU ARE FAMILIAR WITH

SOFTWARE:	COMPUTER (PC PLATFORM)	YES	NO	HARDWARE:	SCANNER	YES	NO	
	COMPUTER (MAC PLATFORM)	YES	NO		TELEPHONE	YES	NO	
	PHOTOSHOP	YES	NO		ALARM SYST	YES	NO	
	FILEMAKER	YES	NO		TOOLS:	PAINT MATERI	YES	NO
	MICROSOFT WORD	YES	NO			MATTE CUTT	YES	NO
	MICROSOFT EXCEL	YES	NO			FRAMING TOOL	YES	NO
	MICROSOFT POWER POINT	YES	NO			LEVEL	YES	NO
	ILLUSTRATOR	YES	NO			DRILL	YES	NO
	ENTOURAGE	YES	NO			LIGHT METE	YES	NO
	IDVD	YES	NO			TABLE SAW	YES	NO
IMOVIE	YES	NO	HAND SAW	YES		NO		
IPHOTO	YES	NO	JIG SAW	YES		NO		
MEDIA RESOURCES:	PHOTO BUCKET	YES	NO	MEDIAFIRE		YES	NO	
	MYSPACE	YES	NO	YOU TUBE	YES	NO		
	IMAGE SHACK	YES	NO	FACEBOOK	YES	NO		

List names of 2 professional references including (Title, Phone #, Email)

Name:	Title:	Phone:
Email:		
Name:	Title:	Phone:
Email:		

Thank you for taking the time to complete our application.

Please submit this application along with the following:

- Your current résumé
- Cover Letter
- Your current semester Class Schedule
- A copy of your student ID
- Copy of unofficial transcripts
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Applications are due Wednesday, July 7, 2021, 4:00 PM PDT via email to Victor Parra at parravj@elac.edu

Additional applications will be accepted on a rolling basis to meet any staffing needs of the museum.